



# TOWN OF MILLIS

Erin T. Underhill, *Chair*  
Craig W. Schultze, *Vice Chair*  
Ellen Rosenfeld, *Clerk*

## OFFICE OF THE SELECT BOARD

Veterans Memorial Building  
900 Main Street • Millis, MA 02054  
Phone: 508-376-7041

Michael J. Guzinski  
Town Administrator  
[mguzinski@millisma.gov](mailto:mguzinski@millisma.gov)

Karen Bouret DeMarzo  
Assistant Town Administrator  
Human Resources Manager  
[kbouret@millisma.gov](mailto:kbouret@millisma.gov)

### SELECT BOARD MEETING AGENDA MONDAY, FEBRUARY 5, 2024; 9:00 AM VETERANS MEMORIAL BUILDING ROOM 229

	Topic	Time	Speaker
I.	Call to Order	9:00 AM	Chair Schultze
II.	Scheduled Appointments		
	Fire/Rescue	9:00 AM	Chief Barrett
	Board of Health	9:45 AM	John McVeigh
	Police/Dispatch	10:15 AM	Chief Soffayer
	Recreation	11:00 AM	Kris Fogarty
	Council on Aging	11:30 AM	Anne-Marie Gagnon
	Animal Control	12:00 PM	Erin Mallette
	LUNCH BREAK	12:15 PM	
	Town Clerk	1:00 PM	Lisa Hardin
	Library	1:30 PM	Kim Tolson
	Building Department	2:00 PM	Mike Giampietro
	IT	2:30 PM	Jim Donovan
	DPW	3:00 PM	Jim McKay
	Finance Office	4:00 PM	Carol Johnston
	Executive Office	4:30 PM	Mike Guzinski
	Town Buildings		Karen Bouret DeMarzo
	Human Resources		
III.	Adjournment		

### Proposed Upcoming Meeting Schedule

Date	Time	Location
Monday, February 12, 2024	7:00 pm	Room 229 VMB

Monday, February 26, 2024	7:00 pm	Room 229 VMB
Tuesday, February 27, 2004	7:00pm	Tri-Board Meeting
Monday, March 11, 2024	7:00 pm	Room 229 VMB
Monday, March 25, 2004	7:00pm	Room 229 VMB
Monday, April 9, 2024	7:00 pm	Room 229 VMB
Monday, April 23, 2004	7:00pm	Room 229 VMB
Tuesday, May 7, 2024	6:00 pm	MS/HS Library
Town Meeting	7:30 pm	MS/HS Auditorium
Monday, April 23, 2004	7:00pm	Room 229 VMB

Zoom (Broadcast only)  
**Meeting ID: 852 638 7223**  
**Passcode: SBMeeting**